

## **LOCAL LEVEL SMALL BUSINESS ASSISTANCE**

**Many cities have services similar to those limited for Denver, Colorado below. Please check with your cities to see what small business assistance is available at the local level.**

### **Business Incubators**

Business incubators provide facility and management assistance for emerging growth companies. They offer new and existing companies affordable office, manufacturing or kitchen space, resource libraries, shared services and office equipment, meeting rooms and access to professional administrative services. The objectives of these centers are to stimulate small business growth, assist with the beginning stages of start-up, direct new businesses toward realistic and achievable goals and support cultural and neighborhood revitalization. For more information and to check on space availability contact the incubator administrator in your area.

Denver - Inner City Community  
Development Corporation  
Telephone: (303) 298-8371

**Mayor Hancock announced in his State of the City address that to sharpen innovative, entrepreneurial competitiveness** the city will support early stage companies and encourage innovation in Denver's ideas economy by opening an entrepreneurship and technology center in Downtown Denver that will offer strategic advisers and thoughtful connections to resources.

### **City and County of Denver**

Purchasing Department

Purchasing Division is an agency responsible for acquiring goods and services for agencies of City and County utilizing various governmental procurement "best practices," including competitive bidding and direct "open market" purchases.

### **City and County of Denver**

The Division of Small Business Opportunity  
201 West Colfax Ave. Dept. 907  
Denver, CO 80202  
Telephone: (720) 913-1714

- Programs
  - Small Business Enterprise (SBE/SBEC)
  - Women/Minority Owned Business (W/MBE)
  - Disadvantaged Business Enterprise (DBE)
  - Airport Concessionaire Disadvantaged Business Enterprise (ACDBE)

## **Procurement Technical Assistance Center**

### **Colorado PTAC**

6 S Tejon Street, Suite 850

Colorado Springs, CO 80903

Telephone: 719-434-3470

Email: [info@ColoradoPTAC.org](mailto:info@ColoradoPTAC.org)

Website: <http://www.ColoradoPTAC.org>

Colorado PTAC assists Colorado businesses in becoming informed government vendors.

## **SCORE**

SCORE, Counselors to America's Small Business, is an 11,000-member volunteer program, sponsored by the U.S. Small Business Administration. There are over 150 members throughout Colorado. The program matches experienced volunteers with small businesses that need expert advice. These men and women business executives, whose collective experience spans the full range of American enterprise, share their management and technical expertise with present and prospective owners/managers of small businesses. The SCORE chapter in Denver runs four workshops entitled Starting Your Business, Expert Advice, Promoting Your Business and Writing a Business Plan. For additional information on SCORE call (303) 844-3985 x213 or online at [www.scoredenver.org](http://www.scoredenver.org).

## **Small Business Development Centers (SBDC)**

Denver Metro Small Business Development Center (SBDC)

1445 Market St.

Denver, CO 80202

Telephone: (303) 620-8076

Fax: (303) 534-2145

The Colorado Small Business Development Center (SBDC) Network is dedicated to helping small businesses throughout Colorado achieve their goals by providing free confidential counseling and various training programs. The SBDC combines information and resources from federal, state and local governments with those of the educational system and the private sector to meet the specialized and complex needs of the small business community. Regulatory, management, financial and marketing experts work in partnership to provide entrepreneurs with crucial information that can mean the difference between success and failure.

## **U.S. Department of Health and Human Services**

### **Administration for Native Americans**

Administration for Children and Families

370 L'Enfant Promenade SW

Washington, D.C. 20447  
Lillian A. Sparks, Commissioner  
Telephone Contact: Natasha Coleman (202) 401-5590  
Fax: (202) 205-5770  
Email: lillian.sparks@acf.hhs.gov

Grant Program: one focus is on Economic Development.  
Tribal Enterprise Developer Guide  
Indian Social Entrepreneur's Guide  
Indian Business Owner's Guide

**U.S. Small Business Administration (“SBA”)**

CO Dist. Office  
721 19th St., Room 426  
Denver, CO 80202-2599

Carolyn A. Terrell  
Lead Business Development Specialist  
Telephone: (303) 844-2607 x260  
Fax: (303) 844-6490  
Email: carolyn.terrell@sba.gov

U.S. Small Business Administration (“SBA”) created in 1953 is federal executive agency created to aid, counsel, assist and protect the interests of small business concerns. Services provided include:

Help in developing and maintaining business plans.

Financial counseling.

Marketing and contract capture assistance.

Improving management practices.

Equity and debt financing – several loan programs.

Obtaining surety bonds.

Information on (i) sole source; (ii) limited competition; and (iii) subcontracting under prime federal contracts.

Understanding SBA joint venture, teaming and mentor-protégé programs.

Assistance in purchasing federal surplus property.

### **Women's Business Center**

The Women's Business Center (WBC) in Colorado is located at three Mi Casa Resource Center locations in Colorado. These locations are Pueblo, Denver and Colorado Springs. The purpose of the WBC is to promote the growth of women-owned businesses through programs that address business training, technical assistance, access to credit, federal contracts, and international trade opportunities. The programs offered by Mi Casa are based on the needs of the small business community. For more information call 303-573-1302 or go to [www.micasadenver.org](http://www.micasadenver.org).